



MINUTES

Annual Task Force Meeting – October 14, 2014
Time: 9:00 AM – City of Madison Heights
Fire Department Headquarters – Madison Heights, MI

I. WELCOME AND INTRODUCTIONS

Chairperson David Evancoe called the meeting to order at 9:00 AM. Mr. Evancoe thanked Mr. Schafer and the City of Madison Heights for hosting the meeting. Attendees then introduced themselves.

II. PUBLIC COMMENT

Mr. Evancoe asked if anyone present would like to make a public comment. No attendees requested to make a comment and Mr. Evancoe closed the public comment portion of the meeting.

III. APPROVAL OF MINUTES OF 10-8-2013 TASK FORCE MEETING

Mr. Evancoe referred the committee to the minutes from the October 8, 2013 Task Force meeting and asked if anyone had any additions, changes or deletions. No changes were requested.

Motion by Mr. Schafer, supported by Mr. Zoner, to approve the minutes of the October 8, 2013 Task Force meeting. **Motion Carried.**

IV. CHAIRPERSON'S REPORT

1. Updated Gravel Road Paving Plan

Mr. Evancoe explained that RCOC has completed the update of the Gravel Road Paving Plan. Working in conjunction with RCOC staff and Township officials, the plan outlines the gravel roads planned for future paving.

2. Woodward Avenue Rapid Transit Alternatives Analysis Update

Mr. Evancoe announced that the two-year, SEMCOG led, Woodward Avenue Rapid Transit Alternatives Analysis project has reached a Locally Approved Alternative (LPA) agreement with the Regional Transit Authority (RTA). Bus Rapid Transit has been selected as the preferred modal alternative for Woodward Avenue from downtown Detroit to downtown Pontiac. He noted Bus Rapid Transit navigates on the pavement in a fixed guideway and mimics rail, while

offering more flexibility to serve destinations. The project is now in the environmental review phase.

In the coming years, the RTA will facilitate a four-county-wide regional millage ballot vote to seek final approval and funding from the public.

V. REPORT FROM SEMCOG

Mr. Steve Brudzinski, SEMCOG representative, began by stating that SEMCOG is updating the Combined Infrastructure Database later this Fall. This database is a tool that local communities and public utilities can use to help coordinate infrastructure projects throughout the region. A SEMCOG representative will be contacting local officials with further details in early November.

Mr. Brudzinski then mentioned that MAP-21, the federal highway transportation bill, has expired. It has been extended to May 31, 2015 and there is obligation authority (permission to spend federal-aid) available.

He then addressed the subject of federal obligation authority running out early in FY 2014. There were several reasons that contributed to this occurrence. The first was that a number of projects were over-obligated due to a myriad of reasons, mainly construction material cost inflation. Another contributing factor was that FHWA directed states to close out open projects from prior years. The projects were closed out and outstanding bills were paid using FY 2014 obligation authority, reducing the overall amount available for current projects. On a positive note, he noted that Michigan received \$24 million as part of the annual nationwide redistribution of unused federal-aid in August, \$11.4 million of which was directed towards local projects throughout the state.

Ms. Schultz, City of Southfield, asked if the main reason the obligation authority lapsed was due to the project close out mandate. Mr. Brudzinski replied it was one reason, but construction cost inflation also contributed. He added that in order to address these funding concerns he is anticipating meeting with MDOT Statewide Planning for further discussion.

Ms. Lamparski, HRC, inquired to the status of Griswold Road gravel road paving. Mr. Brudzinski stated the project was moved to FY 2015 within the TIP and funds will be pieced together from the FY 2015 obligation authority pool. Mr. Blust, RCOC, expressed concern about this unusual procedure and the unintended effects it may have on funding other projects.

Mr. Brian Mohr, SEMCOG, then provided an overview of the upcoming National Functional Classification (NFC) review – a process that occurs every ten years in conjunction with the census. The NFC determines federal-aid eligibility of roadways. Act 51 road jurisdictional agencies must approve any revision to a NFC route under their jurisdiction. SEMCOG will coordinate NFC revisions with those communities, the FAC's, and MDOT and will be requesting FAC approval for all changes that occur in Oakland County. SEMCOG is hosting a kickoff meeting to begin the review process on November 6, 2014 at 1:30 p.m.

VI. REPORT FROM MDOT

Mr. Ola Williams, MDOT representative, reiterated the importance of submitting project applications as early in the fiscal year as possible in order to get projects obligated before obligational authority is exhausted. He also stated that MDOT is reviewing options which would allow the agency to publish remaining available statewide obligational authority balances via a publically accessible internet-based dashboard. This effort towards increased transparency should help local MPO's and FAC's anticipate potential funding lapses. The concept is being discussed and is under review.

VII. NOMINATION FOR AND SELECTION OF FUNDING COMMITTEE REPRESENTATIVES

Mr. Evancoe directed the Task Force's attention to the current Task Force Funding Committee membership roster (Attachment C in the agenda packet). He asked those voting groups who had terms expiring in Large Communities, Middle Communities, Small Communities and Small Townships to convene and select voting members and their alternates for the next four years. The selections made can be reviewed in Appendix A of these minutes.

VIII. FY 2014 & FY 2015 PROGRAM ADJUSTMENTS & PROPOSED AMENDMENT TO RULES AND PROCEDURES

The Task Force reviewed the projects from FY 2014 that were submitted to MDOT, but did not receive obligation. Mr. Evancoe stated the projects were fully qualified and submitted on time. Ms. Schultz asked if the projects were moved to FY 2015, would that result in having to move projects out of that year. Mr. Hudak asked if the SEMCOG TIP policy was to have the TIP balanced when calculated over its a four-year period. Mr. Brudzinski stated that this was his impression. However, Mr. Williams stated MDOT would like to see the programming constrained to the target for each fiscal year.

Members directed the discussion towards those communities that could move projects out of FY 2015 to make room for the unfunded projects. Ms. Schultz stated that the City of Southfield could move Evergreen Road (12 Mile to N. of Forestwood) from FY 2015 to FY 2016.

Mr. Blust stated that RCOC could move both FY 2015 Opdyke projects to FY 2017.

Motion by Mr. Schafer, supported by Mr. Callahan, to move Milford Road (Pontiac Trail to Maple), Milford Road (Buno to Village Limits), Couzens Avenue (Woodward Heights to 10 Mile) and Hilton Road (Woodward Heights to 10 Mile) from FY 2014 to FY 2015; Evergreen Road (12 Mile to N of Forestwood) from FY 2015 to FY 2016; as well as Opdyke Road (Auburn to Featherstone) and Opdyke Road (Featherstone to Perry) from FY 2015 to FY 2017. **Motion Carried.**

The City of Troy and RCOC also had requests to make next-phase additions and adjustments to the Category C program. Mr. Houtari explained that Livernois Road (Long Lake to Square Lake) will require an update to the environmental assessment to meet NEPA requirements. The city is also re-considering the justification of the original five lane widening -- and is requesting additional time to conduct this review.

Motion by Mr. Piotrowicz, supported by Mr. Drinkwine, to move the Livernois (Long Lake to Square Lake) right-of-way phase from FY 2015 to FY 2016 and the construction phase from FY 2017 to FY 2018. **Motion Carried.**

On behalf of RCOC, Mr. Piotrowicz then requested to program the remaining right-of-way acquisition and construction of Baldwin Road Category C project. The environmental assessment is complete and the agency is ready to finalize right-of-way acquisition and prepare for construction.

Motion by Mr. Barnett, supported by Mr. Balint, to fund to the Baldwin Road (Gregory to Waldon) right-of-way in FY 2015, Baldwin Road (Morgan to Gregory) construction in FY 2017 and Baldwin Road (Gregory to Waldon) construction in FY 2018. **Motion Carried.**

Mr. Evancoe then asked for suggestions regarding situations of lapsing obligational authority, such as the one that occurred in FY 2014. He stressed that communities invest resources to submit a complete construction package to MDOT, and that projects approved by the FAC have been vetted for their value in the upkeep of the county's transportation infrastructure. The group discussed the importance of funding all approved projects, either in the current year or by making modifications to future years.

Motion by Mr. Drinkwine, supported by Mr. Schafer to amend the Funding Committee Rules of Procedure to ensure the Oakland County Federal Aid Committee will commit to funding all projects it approves to the greatest extent of its authority. Project applications that have been approved for funding by the FAC, and have been deemed a complete submission in accordance with MDOT Local Agency Programs Project Planning Guide within the fiscal year it was originally approved and is awaiting obligation, but not granted obligation, will be considered foremost for funding allocation in the current or future year. **Motion Carried.**

See Appendix B for the updated Rules of Procedure.

IX. FY 2015 PROJECT UPDATE

Members were asked to provide a progress report for their upcoming FY 2015 federal-aid projects. The results are listed in the table below.

2015 PROJECT	LIMITS	AGENCY	PROGRESS REPORT
PAVE GRAVEL			
Clyde Rd	Tipsico Lake to E. of Hickory Ridge	RCOC	On track
URBAN TO RURAL TRANSFER			
Rochester Rd	Gerst to Boardman	RCOC	Early Spring obligation
RRR/4R			
N. Squirrel Rd	Walton to Tienken	Auburn Hills	Engineering underway
N. Squirrel Rd	Tienken to Dutton	Auburn Hills	Engineering underway
Coolidge Hwy	12 Mile to Webster (AC)	Berkley	GI week of Oct 13, 2014
Hilton Rd	8 Mile to 9 Mile	Ferndale	Dec GI, Summer construction
N. Saginaw	Woodward to Montcalm (4R)	Pontiac	Spring obligation
Lahser	13 Mile to 14 Mile	RCOC	On track
Lahser	14 Mile to Maple	RCOC	On track
Opdyke	Featherstone to Perry	RCOC	On track, proposed to move to FY 2017
Opdyke	Auburn to Featherstone	RCOC	On track, proposed to move to FY 2017
Hamlin Rd	Livernois to Rochester	Rochester Hills	Finalizing easements, Spring GI
Hamlin Rd	Rochester to Dequindre	Rochester Hills	Finalizing easements, Spring GI
Washington Rd	Lincoln to 11 Mile	Royal Oak	Under design, Dec. GI
Evergreen	12 Mile to N. of Forestwood	Southfield	Late summer, proposed to move to FY 2016
NB Northwestern Service Drive	8 Mile to Southfield	Southfield	Under design, Spring construction
9 Mile Rd	Beech to Telegraph (4R)	Southfield	Under design, Spring construction
TEDF-C			
Dequindre	Long Lake to Auburn ROW	RCOC	Was obligated in FY 2014
John R	Long Lake to Square Lake CON	Troy/RCOC	Updated EA, GI early summer
John R	South Blvd to Long Lake CON	Troy/RCOC	Updated EA, GI early summer
Livernois	Long Lake to Square Lake ROW	Troy	Proposed to move to FY 2016
NHPP			
Baldwin	South of I-75 to Brown	RCOC	Advance construct, in construction
Big Beaver	Adams to Civic Center	RCOC	Advance construct, in construction

X. FY 2018 CALL FOR PROJECTS

Mr. Evancoe asked the Task Force to consider issuing a call for projects for FY 2018.

Motion by Mr. Schafer, supported by Mr. Callahan, to issue a call for 3R projects for FY 2018.
Motion Carried.

Motion by Mr. Balint, supported by Mr. Piotrowicz, to issue a call for 4R projects for FY 2018.
Motion Carried.

XI. FEBRUARY 2015 FUNDING COMMITTEE MEETING DATE AND LOCATION

Mr. Evancoe stated that the location and date for the February Funding Committee Meeting will be determined and disseminated at a later date.

XII. OTHER BUSINESS

Mr. Evancoe asked if there was any other business to be brought before the committee. There was no other business.

XIII. ADJOURNMENT

Mr. Evancoe thanked everyone for attending and adjourned the meeting at 11:59 a.m.

ATTENDEES

Present

Dan Brisson
Derrick Schueller
Paul O'Meara
Harry Drinkwine
Gary Mekjian
Mark Saksewski
Chris DuBerg
Jim Schafer
Rob Hayes
Kevin Yee
John Balint
Terry King
Paul Shumejko
Matt Callahan
Leigh Schultz
Bill Huotari
Tony Nowicki
Kathy Thurman
Tom Zoner
Robert DePalma
Donald Green
Anthony Bartolotta
Gary Wall
Mark Harbison
Sandra Montes
Gonzalo Puente
Brent Schriener
Kris Welch
Ola Williams
Steve Brudzinski
Brian Mohr
Jennifer Chehab
Mike Smith
Justin Wellman
Beata Lamparksi
Steve Dearing
Chad Findley
Tom Blust
David Evancoe
Ken Hudak
Tom Noechel
Gary Piotrowicz

Affiliation

City of Auburn Hills
City of Berkley
City of Birmingham
City of Clawson
City of Farmington Hills
City of Farmington Hills
City of Hazel Park
City of Madison Heights
City of Novi
City of Oak Park
City of Pontiac
City of Pontiac
City of Rochester Hills
City of Royal Oak
City of Southfield
City of Troy
City of Wixom
Brandon Township
Commerce Township
Groveland Township
Milford Township
Waterford Township
Waterford Township
MDOT
MDOT
MDOT
MDOT
MDOT
MDOT
MDOT
SEMCOG
SEMCOG
AEW
AEW
Giffels Webster
HRC
OHM
Nowak & Fraus
RCOC
RCOC
RCOC
RCOC
RCOC

TASK FORCE FUNDING COMMITTEE**MEMBERSHIP**

	MEMBER	ALTERNATE	TERM/EXP.DATE
Large Communities: > 50,000 Population	Rochester Hills: Paul Shumejko Troy: Bill Houtari Southfield: Leigh Schultz	Novi: Rob Hayes Farmington Hills: Gary Mekjian Royal Oak: Matt Callahan	December 31, 2016 December 31, 2018 December 31, 2018
Middle Communities: 20,000 – 50,000 Population	Madison Heights: Jim Schafer Auburn Hills: Dan Brisson	Oak Park: Kevin Yee Birmingham: Paul O'Meara	December 31, 2016 December 31, 2018
Small Communities: < 20,000 Population	Wixom: Tony Nowicki Clawson: Harry Drinkwine	Huntington Woods: Richard Lehmann Berkley: Derrick Schueller	December 31, 2016 December 31, 2018
Large Townships: > 30,000 Population	Commerce Township: Thomas Zoner	West Bloomfield Twp: Michele Economou Ureste	December 31, 2016
Middle Townships: 10,000 – 30,000 Population	Oxford Township: William Dunn	Brandon Township Kathy Thurman	December 31, 2016
Small Townships: < 10,000 Population	Milford Township: Donald Green	Groveland Township: Robert DePalma	December 31, 2018
Road Commission for Oakland County	David A. Evancoe, Chairperson Gary Piotrowicz	Gary Piotrowicz, Vice Chairperson Thomas Blust	- -
Michigan Department of Transportation (MDOT)	Gonzalo Puente	Olatunbosun Williams	-
Suburban Mobility Authority for Regional Transportation (SMART)	Andy Thorner	Jay Gardiner	-

OAKLAND COUNTY FAC FUNDING COMMITTEE
RULES OF PROCEDURE

- 1. FAC will not fund any PE for 3R/4R projects.
- 2. FAC will not fund any ROW for 3R/4R projects.
- 3. There will be no additional federal aid available for 3R/4R projects beyond the original allocation.
- 4. The only eligible funding activities under 3R/4R are construction and construction engineering.
- 5. FAC will establish a general program account (GPA) line item of 3R/4R projects for the TIP on an annual basis.
- 6. 3R/4R projects must be completely funded with only one year of STP funding.
- 7. Any unapproved 3R/4R applications for an annual call for projects must be updated and resubmitted during a future call for projects, and include an updated PACE form.
- 8. Project applications that have been approved for funding by the FAC, and have been deemed a complete submission in accordance with MDOT Local Agency Programs Project Planning Guide within the fiscal year it was originally approved and is awaiting obligation, but *not* granted obligation, will be considered foremost for funding allocation in the current or future year.
- 9. Annual Designated Set-Asides to RCOC

Pave Gravel	\$1.5 Million
Urban to Rural Transfer	\$500,000
National Highway Performance Program	\$2.4 Million ¹

1. NHPP fund targets are established annually by SEMCOG and are subject to change