



## **MEETING MINUTES**

**Funding Committee Meeting – May 15, 2018 at 9:00 AM  
Wixom Community Center  
49015 Pontiac Trail, Wixom, MI 48393**

### **I. WELCOME AND INTRODUCTIONS**

Chairperson David Evancoe called the meeting to order at 9:05 AM. Mr. Evancoe thanked the City of Wixom for hosting the meeting. Attendees then introduced themselves.

### **II. PUBLIC COMMENT**

Mr. Evancoe asked if anyone present would like to make a public comment on any items not already on the agenda. No attendees requested to make a comment and Mr. Evancoe closed the public comment portion of the meeting.

### **III. APPROVAL OF FEBRUARY 13, 2018 FUNDING COMMITTEE MEETING MINUTES**

Mr. Evancoe referred the committee to the minutes from the February 13, 2018 FAC Funding Committee meeting (included in the agenda packet) and asked if anyone had any additions, changes or deletions. No changes were requested.

**Motion** by Mr. William Houtari, supported by Mr. Kevin Yee, to approve the minutes of the February 13, 2018 Federal Aid Funding Committee meeting. **Motion Carried.**

### **IV. CHAIRPERSON'S REPORT**

Mr. Evancoe reminded the committee that if a project is going to be substantially over budget, to inform staff as soon as possible so changes can be made to the Transportation Improvement Program (TIP). When a TIP amendment is required it may take longer than expected. He expressed that he does not want projects to fail to meet the deadline and then not receive funding.

Ms. Leigh Schultz requested more information relating to the TIP Amendment schedule, and Mr. Evancoe assured staff would send out that information after the meeting.

### **V. REPORT FROM SEMCOG**

Mr. Trevor Brydon, SEMCOG, explained that the 2045 Regional Transportation Plan projects have been submitted and they will begin their evaluation. A call for new TIP projects is planned for October. SEMCOG currently has several notice of funding opportunities open for small grants, and the application period will end in the next week or so. SEMCOG plans to continue these grant programs next year.

Mr. Christopher Klove, SEMCOG, mentioned that it will be required for all projects for fiscal years 2020 and 2021 to be entered into the TIP.

Ms. Beata Lamparski, requested to receive a copy of the projects that made it into the 2045 RTP. Mr. Evancoe agreed when the full list is complete, the committee will receive a copy for their reference when a 2045 RTP project list report is made available.

**VI. REPORT FROM MDOT**

Mr. Mark Harbison, MDOT explained that MDOT has only \$10 - \$20 Million in STP funds left and is expected to be out of obligation authority around June 1<sup>st</sup>.

**VII. 2018 PROJECT STATUS UPDATE**

Mr. Evancoe requested each community with a 2018 federal-aid project to provide an update on the status of each project. The following table lists those updates:

2018 PROJECT	LIMITS		AGENCY	STATUS AS OF February 2018	STATUS AS OF May 2018
	FROM	TO			
<b>PAVE GRAVEL</b>					
<b>Napier Rd (AC)</b>	9 Mile Rd	10 Mile Rd	RCOC	Construction Spring 2018	Under Construction
<b>URBAN TO RURAL TRANSFER</b>					
<b>Tripp Rd</b>	Dixie Hwy	Van Rd	RCOC	June Bid Let	Late June Bid
<b>RRR/4R</b>					
<b>Livernois Road</b>	8 Mile Rd	9 Mile Rd	Ferndale	April Bid Let	June Construction
<b>Opdyke Rd</b>	Auburn Rd	Featherstone Rd	RCOC	May Bid Let	June Construction
<b>Opdyke Rd</b>	Featherstone Rd	Perry St	RCOC	May Bid Let	June Construction
<b>11 Mile Rd</b>	Bell Rd	Arlington Rd	Southfield	May Bid Let	June Construction
<b>Campbell Rd</b>	10 Mile Rd	11 Mile Rd	Royal Oak	May Bid Let	Late May Start
<b>14 Mile Rd</b>	Main St		Clawson	March Bid Let	Under Construction
<b>13 Mile Rd</b>	Drake Rd	Farmington Rd	Farmington Hills	February Bid Let	Under Construction
<b>NB Northwestern Hwy</b>	W of Southfield Rd	Lahser Rd	Southfield	April Bid Let	Mid May Start
<b>Giddings Rd</b>	City Limit	Brown Rd	Auburn Hills	June Bid Let	June Bid and July Start
<b>13 Mile Rd</b>	Middlebelt Rd	Inkster Rd	Farmington Hills	March Bid Let	Under Construction
<b>9 Mile Rd</b>	E of Telegraph Rd	Lahser Rd	Southfield	April Bid Let	May Bid June Start
<b>North Main St</b>	11 Mile Rd	Gardenia Ave	Royal Oak	April Bid Let	Under Construction
<b>West Rd</b>	Beck Rd	E. City Limits	Wixom	May Bid Let	June Start
<b>South Blvd (AC)</b>	Woodward Ave	MLK Jr. Blvd	Pontiac		September Start

2018 PROJECT	LIMITS		AGENCY	STATUS AS OF February 2018	
<b>NHPP</b>					
<b>Adams Rd</b>	Square Lake Rd	South Blvd	RCOC	May Bid Let	June Start
<b>Joslyn Rd</b>	Perry St	Beverly Ave	Pontiac	April Bid Let	Late May Start
<b>Long Lake Rd</b>	Corporate Dr	Tower Dr	RCOC	April Bid Let	May Start
<b>Long Lake Rd</b>	Telegraph Rd		RCOC	April Bid Let	May Start
<b>CAT C</b>					
<b>John R Rd</b>	Long Lake Rd	South Blvd	Troy/RCOC	August Bid Let	August Bid
<b>Baldwin Rd</b>	Gregory	Waldon	RCOC	Summer Bid Let	August Bid

### **VIII. BYLAWS**

Mr. Evancoe reminded the Committee that at the February meeting he mentioned staff was going to consider rewriting the FAC bylaws. He explained that one proposed change would be to consolidate the Task Force and Funding Committee into one committee and call the body the Federal Aid Committee (FAC). Currently, the tasks and authority between the two committees is not well defined and having two voting bodies may be unnecessary.

Mr. Evancoe also explained that with the newly proposed bylaws the Technical Committee would still be in place, and there would also be the opportunity for sub-committees to form if necessary.

Mr. Evancoe also explained that in the newly proposed bylaws every community would still be a member, and the voting members would still be elected by caucus per the existing process. However, it is proposed in the new bylaws to limit the Voting Members term to two years. This may provide more opportunity for members to rotate more often into voting positions.

Another proposed addition to the bylaws is giving the Chairperson the authority to conduct an email poll on emergency action items if in the event a meeting cannot be conducted. The Committee suggested to seek legal counsel on this item before writing it into the Bylaws.

Mr. Evancoe also mentioned changes to the Rules of Procedure were made based on prior meeting approvals. One change includes the rule to cap federal funds at the amount recorded in the submitted application on projects that have more than a 20% local match. This was approved by the Task Force on October 11, 2016. The second change was the addition of the rule to split the STPU pot between RCOC (69%) and Cities/Villages (31%). This was approved by the Task Force on October 3, 2017.

The Committee then discussed the proposed bylaws. Staff was directed to look into how many voting members are required to be present to establish a quorum at both regular meetings and sub-committee meetings. The Committee also made suggestions to clarify that all communities not just voting members will be included in any emails.

Mr. Evancoe explained that this item is informational and will be brought forward to the Task Force in October as an action item.

**XII. OTHER BUSINESS**

Mr. Evancoe stated the next FAC meeting is scheduled for October 9, 2018, then asked the committee if any community was willing to host the meeting. The City of Farmington Hills offered to look into the availability of their facility.

**XIII. ADJOURNMENT**

Mr. Evancoe thanked those in attendance for participating and adjourned the meeting at 10:00 a.m.

## **ATTENDEES**

### **Present**

**Dan Brisson  
Derrick Schueller  
Paul O'Meara  
Harry Drinkwine  
Karen Mondora  
Mark Saksewski  
Joe Akers  
George Melistas  
Gerrajh Surles  
Kevin Yee  
John Balint  
Shannon Filarecki  
Paul Davis  
Matt Callahan  
Leigh Schultz  
Bill Huotari  
Steve Brown  
Tim Sikma  
Noah Mehalski  
Kathy Thurman  
Pat Kittle  
Don Green  
Mark Harbison  
Trevor Brydon  
Chris Klove  
Dustin Hagfors  
Kirk Cox  
Chuck Hart  
Beata Lamparski  
Cheryl Gregory  
Tom Blust  
David Evancoe  
Tom Noechel  
Sarah Plumer**

### **Affiliation**

**City of Auburn Hills  
City of Berkley  
City of Birmingham  
City of Clawson  
City of Farmington Hills  
City of Farmington Hills  
City of Novi  
City of Novi  
City of Oak Park  
City of Oak Park  
City of Pontiac  
City of Rochester  
City of Rochester Hills  
City of Royal Oak  
City of Southfield  
City of Troy  
City of Wixom  
City of Wixom  
Bloomfield Township  
Brandon Township  
Independence Township  
Milford Township  
MDOT  
SEMCOG  
SEMCOG  
SMART  
OHM  
HRC  
HRC  
Spalding DeDecker  
RCOC  
RCOC  
RCOC  
RCOC**