



MINUTES

Annual Task Force Meeting – October 3, 2017
Time: 9:00 a.m. – City of Farmington Hills, Costick Center
28600 W. 11 Mile Road, Farmington Hills, MI

I. WELCOME AND INTRODUCTIONS

Chairman David Evancoe called the meeting to order at 9:04 a.m. Mr. Evancoe thanked the City of Farmington Hills for hosting the meeting. Attendees then introduced themselves.

II. PUBLIC COMMENT

Mr. Evancoe asked if anyone present would like to make a public comment. No attendees requested to make a comment and Mr. Evancoe closed the public comment portion of the meeting.

III. APPROVAL OF MINUTES OF 10-11-2016 TASK FORCE MEETING

Mr. Evancoe referred the committee to the minutes from the October 11, 2016 Task Force meeting and asked if anyone had any additions, changes or deletions. No changes were requested.

Motion by Mr. Jim Schafer, supported by Mr. Don Green, to approve the minutes of the October 11, 2016 Task Force meeting. **Motion Carried.**

IV. APPROVAL OF MINUTES OF 5-16-17 FUNDING COMMITTEE MEETING

Mr. Evancoe referred the committee to the minutes from the May 16, 2017 Task Force meeting and asked if anyone had any additions, changes or deletions. No changes were requested.

Motion by Mr. Bill Huotari, supported by Mr. Schafer, to approve the minutes of the May 16, 2017 Task Force meeting. **Motion Carried.**

V. CHAIRPERSON'S REPORT

Mr. Evancoe announced that the Road Commission for Oakland County (RCOC) has completed their 2017 Strategic Planning process and the final document is available at the front of the room.

VI. REPORT FROM SEMCOG

Mr. Stephen Brudzinski, SEMCOG representative, announced that the 2020-2023 Transportation Improvement (TIP) process will begin soon and SEMCOG will coordinate it with the 2045 Regional Transportation Plan (RTP) process. The TIP and RTP call for projects will be announced at the same time in February 2018 and projects will be due in mid-April. It is required that a public hearing for the TIP and RTP is conducted by the FAC, and it may be scheduled at the same time as one of the regular FAC meetings.

Mr. Brudzinski announced that there will be a call for CMAQ projects for fiscal year 2019 and 2020 in January 2018. There will be a \$1 million limit per project with the exception of Traffic Operations Center funding for road agencies.

Mr. Brudzinski spoke about the upcoming TIP survey for 2017 projects. The survey will open in November. Mr. Brudzinski explained that the information from the survey is very useful as it will help to project numbers and costs for the 2045 RTP.

VII. REPORT FROM MDOT

Ms. Lynette Firman, MDOT, explained that currently funding in fiscal year 2018 is only good until December 8th.

Ms. Firman mentioned that there are new documentation requirements in regards to NEPA requirements for local projects. Instead of concurring with the documentation, they will have to approve the documents. MDOT has been tasked with forming a plan of action on how to process this new request.

Mr. Mark Harbison, MDOT, announced he will be retiring on June 1. He also announced that there have been changes to the Local Agency Programs Guidelines for Geometrics. The most important change he mentioned is that parabolic crowns are no longer accepted. If there are any parabolic crowns currently included in 3R or 4R designs they will have to be removed.

VIII. FY 2018 PROJECT UPDATE

Mr. Evancoe mentioned that the City of Pontiac was unable to obligate their 2017 NHPP project on Joslyn Road from Perry to Beverly NHPP project in 2017. Mr. John Balint, City of Pontiac, explained that the city submitted their project to MDOT on August 18th. A week later they were notified by MDOT that obligation authority had been exceeded. Mr. Balint explained that the City of Pontiac will be moving forward with no change, they intend to get the project done. Mr. Evancoe asked if there was also an issue because right of way was not submitted. Mr. Balint explained that right of way was not turned in because the project could not be obligated. He explained that he will need another 30 days to figure out if he will be using fiscal year 2018 NHPP dollars or not.

Members were asked to provide a progress report for their upcoming FY 2018 federal-aid projects. The results are listed in the following table.

2018 PROJECT	LIMITS		AGENCY	STATUS AS OF October 2017
	FROM	TO		
PAVE GRAVEL				
Napier Rd (AC)	9 Mile Rd	10 Mile Rd	RCOC	AC
URBAN TO RURAL TRANSFER				
Tripp Rd	Dixie Hwy	Van Rd	RCOC	Winter GI, Spring Bid
RRR/4R				
Livernois Road	8 Mile Rd	9 Mile Rd	Ferndale	Winter GI, Spring Bid
Opdyke Rd	Auburn Rd	Featherstone Rd	RCOC	Winter GI, Spring Bid
Opdyke Rd	Featherstone Rd	Perry St	RCOC	Winter GI, Spring Bid
11 Mile Rd	Bell Rd	Arlington Rd	Southfield	Winter GI, Spring Bid
Campbell Rd	10 Mile Rd	11 Mile Rd	Royal Oak	Currently in Design, Winter GI, Spring Bid
14 Mile Rd	Main St		Clawson	Winter GI, Spring Bid
13 Mile Rd	Drake Rd	Farmington Rd	Farmington Hills	Feb/March Let
NB Northwestern Hwy	W of Southfield Rd	Lahser Rd	Southfield	Winter Bid Let
Giddings Rd	City Limit	Brown Rd	Auburn Hills	Winter GI, Spring Bid
13 Mile Rd	Middlebelt Rd	Inkster Rd	Farmington Hills	Feb/March Let
9 Mile Rd	E of Telegraph Rd	Lahser Rd	Southfield	Feb Bid Let
North Main St	11 Mile Rd	Gardenia Ave	Royal Oak	Currently in Design, Winter GI, Spring Bid
West Rd	Beck Rd	E. City Limits	Wixom	Feb Bid
NHPP				
Adams Rd	Square Lake Rd	South Blvd	RCOC	Winter GI, Spring Bid
Joslyn Rd	Perry St	Beverly Ave	Pontiac	Winter GI, Spring Bid
Long Lake Rd	Corporate Dr	Tower Dr	RCOC	Winter GI, Spring Bid
Long Lake Rd	Telegraph Rd		RCOC	Winter GI, Spring Bid
CAT C				
John R Rd	Long Lake Rd	South Blvd	Troy/RCOC	March GI, Aug Let
Baldwin Rd	Gregory	Waldon	RCOC	Spring GI, Summer Bid

IX. RESULTS FROM THE TECHNICAL COMMITTEE REVIEW OF PROJECT APPLICATIONS

Mr. Evancoe presented the agenda item. He reminded the committee that at the May 16th Funding Committee meeting RCOC presented their concerns over whether the right projects were receiving funding through the existing process. The Funding Committee agreed to have the Technical Committee review and revise the 3R and 4R forms with the goal of funding roads that serve higher volumes, have higher functional classifications, have multiple lanes, provide continuity, and promote county-wide mobility and freight movement. The technical committee was also directed to look into standardizing unit costs in the form so all applicants are using the same figures.

Mr. Evancoe mentioned that there were two Technical Committee meetings over the summer. At the first meeting newly created forms were presented to the committee as well as a spreadsheet to show how the FY2020 applications would have ranked if they were given points based on the proposed form. The new form placed an emphasis on higher volumes and higher classifications. The projects at the top of the list ended up being mostly RCOC projects with a few from the cities. This option would leave very little funding left for city and village projects.

It was recommended by the Technical Committee they look into a recommendation that would split the total STPU pot between the RCOC and cities and villages based on federal aid eligible centerline miles or population.

Mr. Evancoe explained that the committee was presented with the results of using two formulas to calculate a potential funding split between the RCOC and the cities and villages.

- The first formula would have given RCOC 60% of the funding based on a population share from total federal aid eligible miles belonging to RCOC within each community. This formula is problematic because population is continuously changing and is only officially taken every 10 years. There is no solid nexus between population and what the road needs are.
- The second formula would give RCOC 69% of the funding based on total federal aid eligible centerline miles under RCOC's jurisdiction.

The second formula was selected by the Technical Committee to recommend to the Funding Committee for approval.

Mr. Kevin Yee, City of Oak Park mentioned he attended the first Technical Committee meeting. He expressed his concern that the recommendation does not address the intent of the motion made at the May Funding Committee meeting. Mr. Yee expressed his favor for keeping the current process as it provides each agency equal opportunity for funding.

Ms. Leigh Schultz, City of Southfield expressed her concern over the 69/31 split. She is concerned that the remaining \$5 million left for the cities and villages may not be enough to fund some of the multi lane roads that some cities have.

Mr. Huotari, City of Troy mentioned that in the past the committee has passed over many multi-lane 4R projects submitted by RCOC.

Mr. Mark Saksewski, City of Farmington Hills expressed that he does not believe RCOC is receiving a fair slice of the pie, however he would like to see the remaining 31% split fairly among the cities and villages based on center lane federal aid eligible road miles. Mr. Schafer, pointed out that some of the amounts that some cities and villages would receive under this scenario, wouldn't be even worth the time or money to complete a federal project.

Mr. Evancoe mentioned that over the last 15 years, RCOC has received on average 38% of the funding and has 69% of the roads. He explained that RCOC has roads within Cities and Villages and would continue to select projects in those areas.

Mr. Harbison stated that MDOT currently takes 75% of federal funds off the top, and this proposal is not much different than the State's process. With so little funding available, the committee agreed the need to establish a more efficient way of prioritizing projects.

The committee discussed how the process in place currently does not fund the roads with high volumes, multi lanes and higher classifications.

Discussion ensued regarding how RCOC plans to program their projects, if the proposed split in funding were to be approved. The committee discussed the transparency of RCOC's process, and how cities and villages may be able to submit project requests to the RCOC for consideration.

The Committee also discussed how the Cities and Villages will prioritize their project submittals if a funding split would be approved. The committee agreed that going forward they would use the existing forms and existing process when selecting projects with their 31% of annual federal funds.

Motion by Mr. Gary Piotrowicz, supported by Mr. Green to approve the recommendation made by the Technical Committee to allocate 69% of all the Surface Transportation Program (STP) federal aid funding that is received within the Oakland FAC jurisdiction to RCOC. The value of that is allowed to fluctuate year by year to fit the spending needs of both the RCOC and the communities. The RCOC will present their method for prioritizing projects, and keep their process transparent. With regards to the remaining 31%, Cities and Villages will apply for funding using the existing forms. There might be an opportunity to revise the forms in the future to better meet the needs of the Cities and Villages. **Roll Call Vote, 8 yes and 3 no. Motion passed.**

X. FY 2021 CALL FOR PROJECTS

Mr. Evancoe asked the Task Force to issue a call for projects for fiscal year 2021. The call for projects addresses the remaining 31% for cities and villages. The committee discussed the importance of including 4R projects in their call but it was agreed that a call for 4R projects is not necessary for fiscal year 2021 projects.

Motion by Mr. Balint, supported by Ms. Kathy Thurman to not include 4R submittals in the call for projects. Discussion led to a new motion.

Motion by Ms. Schultz, supported by Mr. Huotari, to issue a call for 3R projects for fiscal year 2021 STPU Funds. **Motion Carried.**

XI. FEBRUARY 13, 2018 FUNDING COMMITTEE MEETING LOCATION

Mr. Evancoe stated that the date for the February Funding Committee meeting will be Tuesday February 13, 2018. Mr. Schafer from the City of Madison Heights offered to host the meeting.

XII. OTHER BUSINESS

Mr. Evancoe asked if there was any other business to be brought before the committee. There was no other business.

XIII. ADJOURNMENT

Mr. Evancoe thanked everyone for attending and adjourned the meeting at 10:50 a.m.

ATTENDEES

Present

**Dan Brisson
Harry Drinkwine
Karen Mondora
Mark Saksewski
Jim Schafer
George Melistas
Kevin Yee
Gerry McCallum
John Balint
Matt Callahan
Leigh Schultz
Bill Huotari
Steve Brown
Tom Trice
Kathy Thurman
Don Green
Chris Barnett
Marshall Labadie
Lynnette Firman
Mark Harbison
Sandy Montes
Heidi Phaneuf
Steve Brudzinski
Andy Thorner
Mike Smith
Beata Lamparki
Steve Dearing
Rhett Gronevelt
Cheryl Gregory
Tom Blust
David Evancoe
Tom Noechel
Gary Piotrowicz
Sarah Plumer
Todd White**

Affiliation

**City of Auburn Hills
City of Clawson
City of Farmington Hills
City of Farmington Hills
City of Madison Heights
City of Novi
City of Oak Park
City of Orchard Lake
City of Pontiac
City of Royal Oak
City of Southfield
City of Troy
City of Wixom
Bloomfield Township
Brandon Township
Milford Township
Orion Township
West Bloomfield Township
MDOT
MDOT
MDOT
MDOT
SEMCOG
SMART
AEW
HRC
OHM
OHM
Spalding DeDecker
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